



United Nations
Educational, Scientific and
Cultural Organization

Organisation
des Nations Unies
pour l'éducation,
la science et la culture



Association of
Former UNESCO
Staff Members

Association des
anciens fonctionnaires
de l'UNESCO

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Subject: Virtual Regular General Assembly on 23/11/20, 14:30-17:30

Dear Colleagues,

To comply with our Statutes, the Annual Regular General Assembly is called for 11/23/2020. All the working documents, dated 29 July 2020, are available on the Website of AFUS. Therefore, given the measures taken by the host country and by UNESCO, **the GA will take place virtually by videoconference. The chosen operator is ZOOM.** If you do not have this software on your computer, you can download it free-of-charge by going to: <https://www.zoom.us/download>

You can also get it as an app on your cell phone.

The Moderator of the session will be Georges Kutukdjian.

Conduct of the GA:

1. You should connect between 14:15 and 14:30 to the meeting through the **ZOOM link that will be communicated to you later.**
2. The President of the AFUS will open the session by **providing you with additional technical information and will invite you to elect by acclamation the Bureau of the GA** since there is only one candidate per function: President, Jacques Rao, Vice-President, Richard Holmquist and Rapporteur, Elizabeth Khawajkie.
3. **Mr Xing Qu, Deputy Director-General, will deliver the Opening Speech on behalf of the Director-General.**
4. The Presiding Officer will ask the GA **to elect unanimously for one year the 4 candidates for the 4 posts of tellers.** The candidates are: Marie-Dominique Dumas, Aimée Ravonison, Juliette Samalens and Wolfgang Vollman.
5. **The Presiding Officer will invite the GA to adopt the agenda** (doc. 28A/1) with one modification to item 9 of the Draft Agenda (see below paragraph 9).

During the GA, if you wish to take the floor, at the bottom of the ZOOM screen you will see the “Chat” or “Converser” icon. Clicking on this icon you will be able **to send a Message to the Moderator indicating the subject on which you want to speak by**

identifying yourself. The Presiding Officer will invite participants to intervene in order of request to speak.

6. Then he will propose to the GA **the approval of the minutes of the 27th Regular session** (doc. 28A/2 in F and in E).

7. He will proceed to the elections to the four positions on the Executive Committee, asking the GA **to elect unanimously for 3 years the following four candidates: Christine Bruyère, Monique Couratier, Georges Kutukdjian and Josiane Taillefer**, as is the long-standing practice of AFUS when the number of candidates corresponds to the number of vacant posts. However, as their terms of office expired on June 30, 2020, their new terms will begin retrospectively from July 1, 2020.

8. **The Presiding Officer will invite the President of AFUS to present the Annual Report of the Executive Committee** from April 2019 to March 2020 (doc. 28A/4). In order to facilitate the conduct of the GA, if you want to ask for clarifications or ask questions, you are invited to do so ahead of time by email by identifying yourself by your first and last name and by sending it to: afus@afus.unesco.org

Following the exchange with the members of the Executive Committee who will answer your questions, **the Presiding Officer will invite the GA to approve the Report.**

9. The Treasurer's Report for 2019 and the External Auditors' Report cannot be approved since the latter is not available due to the health security measures taken by UNESCO. **Both Reports and the Discharge to the Treasurer will be presented to you at the 2021 GA.** Hence item 9 of the Draft Agenda is reduced to item 9(c): **“Provisional Budget for 2021”** (doc. 28A/6) **to be adopted.**

10. **To celebrate UNESCO's 75th Anniversary**, the Presiding Officer will give the floor to Mr Adama Aly Pam, Chief Archivist, who will present a documentary on the creation of UNESCO.

11. **For the election of the 2 External Auditors**, the GA will be invited to unanimously elect the 2 candidates: Mohammed Bachiri and Rosa Primois.

12. Under “Miscellaneous matters”, the President of AFUS will refer to the absence in our Statutes and our Rules of Procedure for the holding of General Assemblies by remote and videoconference technologies and of electronic election procedures. **The Executive Committee is ready to study the matter and to present, through appropriate means, amendments to the Statutes and the Rules of Procedure of the AFUS.**

13. After having invited the GA to examine, if necessary, other “Miscellaneous matters”, **the Presiding Officer will close the 28th Ordinary General Assembly of the AFUS.**

WE EXPECT THAT MANY OF YOU WILL PARTICIPATE IN SPITE OF THIS REMOTE GA WHETHER YOU RESIDE IN PARIS AND OUTSKIRTS OR ELSEWHERE.

The Executive Committee, 09/11/2020